

Forward Plan

1 July to 31 October 2011



What is the forward plan?

The forward plan is a list of the key decisions and other planned Cabinet and Cabinet Member decisions the council intends to take over a four-month period from 1 July 2011. The plan is updated monthly and published at least 14 days before it comes into effect.

What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- to incur expenditure or make savings which are significant
- to be significant in its effect on communities within more than one ward

Officers may also include other items that do not fit the above definition in the forward plan on a voluntary basis.

What does the forward plan tell me?

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers. Most key decisions are taken at public meetings.

Who can I contact?

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

How do I make contact?

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by telephoning the Council offices on 01235 520202.

How do I get copies of agenda papers?

The agenda papers for Cabinet meetings are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@whitehorsedc.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@whitehorsedc.gov.uk.

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DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	CABINET MEMBER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Disposal of investment property - Telfer House	KEY	Cabinet member for economy and leisure June 2011	April 2011	Councillor Elaine Ware	Consult Cabinet member	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Cabinet delegated decision form for Disposal of investment property - Telfer House
Consultation on supplementary planning document for Abbey Centre and Charter in Abingdon	No	Cabinet member for planning June 2011	June 2011	Councillor Roger Cox	Consult Cabinet member	Miles Thompson Tel. (01235) 540339 Email: miles.thompson@southandvale.gov.uk	Cabinet delegated decision form for Consultation on supplementary planning document for Abbey Centre and Charter in Abingdon
Car parking policy	KEY	Cabinet 8 Jul 2011	June 2011	Councillor Elaine Ware	Consult Cabinet member	John Backley Tel. (01235) 540443 Email: john.backley@southandvale.gov.uk	Cabinet report for Car parking policy

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Property system procurement	KEY	Cabinet 8 Jul 2011	December 2010	Councillor Yvonne Constance	Consult Cabinet member	Tom Deacon Tel. (01491) 823036 Email: tom.deacon@southandvale.gov.uk	Cabinet reports for property system procurement
Corporate equality policy	KEY	Cabinet 8 Jul 2011	May 2011	Councillor Matthew Barber	Consult Executive portfolio holder	Cheryl Reeves Tel. 01491 823047 Email: cheryl.reeves@southandvale.gov.uk	Cabinet report for Corporate equality policy
Prioritising capital expenditure on corporate properties	KEY	Cabinet September 2011	January 2011	Councillor Elaine Ware	Consult Cabinet member	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Cabinet report for Prioritising capital expenditure on corporate properties
Local development framework core strategy	KEY	Cabinet 9 Sep 2011	January 2011	Councillor Roger Cox	Consult Cabinet member	Miles Thompson Tel. (01235) 540339 Email: miles.thompson@southandvale.gov.uk	Cabinet report for Local development framework core strategy
Housing land supply	KEY	Cabinet 9 Sep 2011	June 2011	Councillor Roger Cox	Consult Cabinet member	Miles Thompson Tel. (01235) 540339 Email: miles.thompson@southandvale.gov.uk	Cabinet report for Housing land supply
Financial outturn 2010/11	No	Cabinet 9 Sep 2011	July 2011	Councillor Matt Barber	Consult Cabinet member for finance	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Financial outturn 2010/11

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Treasury management outturn	No	Cabinet 9 Sep 2011	July 2011	Councillor Matthew Barber	Consult Cabinet member for finance	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Treasury management outturn
Emergency plan	KEY	Cabinet 9 Sep 2011	April 2010	Councillor Matthew Barber	Consult Cabinet member Consult South Oxfordshire District Council	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: steve.bishop@southandvale.gov.uk	Cabinet reports for emergency plan
Abbey Charter, Abingdon - planning policy guidelines	No	Cabinet 11 Nov 2011	July 2011	Councillor Roger Cox	Consult Cabinet member	Mark Williams Tel. (01235) 540308 Email: mark.williams@whitehorsedc.gov.uk	Cabinet report for Abbey Charter, Abingdon - planning policy guidelines
Treasury management - mid-year report	No	Cabinet 11 Nov 2011	July 2011	Councillor Matthew Barber	Consult Cabinet member for finance	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report for Treasury management - mid-year report
Corporate plan review	KEY	Cabinet 10 Feb 2012	June 2011	Councillor Matthew Barber	Consult Cabinet member	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report for Corporate plan review

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Consultation policy	KEY	Cabinet 10 Feb 2012	June 2012	Councillor Matthew Barber	Consult Cabinet member	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report for Consultation policy
Climate change strategy	KEY	Cabinet 6 Apr 2012	June 2011	Councillor Matthew Barber	Consult Cabinet member	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report for Climate change strategy